



Australian Academy of Science 2013 Honoric Awards – Guidelines for Nominators

STAGE 1 – NOMINATION FORM – CLOSING DATE 29 JULY 2012

Section 3 – Brief citation (100-150 words)

- Brief citations should describe the nature, impact, and importance of the candidate's main discoveries and achievements using words that can be clearly and readily understood by scientists who are non-specialists in the field and still convey the significance of the research achievement.

Section 4 – Essential documentation to be included with the nomination form

4.1 Candidate's curriculum vitae (3-6 pages)

- A brief summary of the candidate's professional career.
- It should include evidence of international standing, major awards and fellowships, and public speaking where appropriate to the award.
- A full publications list is not required.

4.2 List of 20 publications

- A list of 20 of the candidate's significant publications most relevant to the award.
- Where an award states that the research must have been mainly conducted in Australia, it should be clearly stated which of the candidate's most significant publications resulted from their research carried out in Australia.
- Co-authored papers should include comment on the candidate's role in the paper.

4.3 (if applicable) Early-career awards – age exemption request

- A short explanation should accompany the nomination form and clearly state the grounds for seeking the exemption explaining why the candidate's research career was significantly interrupted and for how long.

STAGE 2 – SHORT-LISTING OF CANDIDATES

The nominator of short-listed candidates will be invited by early September to submit a detailed citation, non-scientific description, and request at least three referee reports for their candidate. **Closing date for receipt of short-listed candidate's documentation is 30 September 2012.**

Detailed citation of the candidate's qualifications for the award

- The nominator should submit a detailed citation of no more than 6 pages describing the nature, impact, and importance of the achievements. It should be clearly stated what the candidate's key discoveries or achievements have been, and enable a good understanding of the benefits of the candidate's contributions, together with their broader implications.
- Descriptions should be clear and concise but sufficiently technical in content to allow selection committee members to make a confident assessment of the candidate's work.

Non-scientific description of the work (approximately 80 words in length)

- This description should be a short non-technical description directed to a lay audience of the significance of the research and its broader implications and may be used for publicity purposes for successful candidates.

Referees' reports

- The nominator is responsible for contacting the referees to request the referees' reports for their candidate and sending them a copy of the [Guidelines for Referees](#).
- Referees' reports need be no more than 2 pages in length. Electronic submission is preferred.
- Nominators should choose the referees because of their standing in the relevant scientific field, and should be asked to indicate the interactions they have had with the candidate, to comment on the candidate's standing, and the impact of the candidate's research on the subsequent development of the field.
- At least one of the references should be from an international referee. It is also preferable that that not all referees are from the same institution as the candidate.