



Australian Academy of Science Honorific Awards – Guidelines for Nominators

STAGE 1 – NOMINATION FORM – CLOSING DATE 31 JULY 2009

Section 3 – Brief citation (100-150 words)

- Brief citations should describe the nature, impact, and importance of the achievement using words that can be clearly and readily understood by scientists who are non-specialists in the field and still convey the significance of the research achievement.

Section 4 – Essential documentation to be included with the nomination form

4.1 Candidate's curriculum vitae

- A brief and up-to-date curriculum vitae of approximately 6 pages.
- It should contain evidence of international standing, awards and grants, and public speaking where appropriate to the award.
- A full publications list is not required.

4.2 List of 20 of the candidate's publications relevant to the award

- Co-authored papers should include comment on the candidate's role in the paper.

4.3 (If applicable) Early-career awards – age exemption request

- A short explanation should accompany the nomination form and clearly state the grounds for seeking the exemption explaining why the candidate's research career was significantly interrupted and for how long.

STAGE 2 – SHORT-LISTING OF CANDIDATES

The nominator of short-listed candidates will be invited in early September to submit a detailed citation, non-scientific description, and request three referee reports for their candidate. **Closing date for receipt at the Academy is 1 October.**

Detailed citation of the candidate's qualifications for the award

- The nominator should submit a detailed citation of no more than 6 pages describing the nature, impact, and importance of the achievements.
- Descriptions should be clear and concise but sufficiently technical in content to allow selection committee members to make a confident assessment of the candidate's work.

Non-scientific description of the work (approximately 80 words in length)

- This description should be a short non-technical description directed to a lay audience of the significance of the research and may be used for publicity purposes for successful candidates.

Referees' reports

- The nominator is responsible for contacting the referees to request the referees' reports for their candidate and to send them a copy of the [Guidelines for referees](#).
- Referees' reports should be in the form of a letter addressed to the award's Selection Committee, Australian Academy of Science, and be no more than 2 pages in length. Electronic submission of the reports is preferred.
- Nominators should choose the referees because of their standing in the relevant scientific field, and should be asked to indicate the interactions they have had with the candidate, to comment on the candidate's standing, and on the impact the candidate's research has had on the subsequent development of the field.
- At least one of the references should be from an international referee. It is also preferable that that not all referees are from the same institution as the candidate.

Further information: Jenefer Fletcher, Awards Officer +61 (0)2 6201 9407 or jene.fletcher@science.org.au.

