

The Secretary Science Policy

11b The Secretary Science shall be responsible, subject to the direction of the Council, for the Academy's relations with government and other bodies on matters of science policy.

The duties of the **Secretary Science Policy (Sec D)** include responsibility for the oversight of activities relating to the formulation and delivery of high quality science based advice to assist national policy development, program delivery and priority projects and programs of Federal and State Governments.

The **Secretary Science Policy** working closely with the **Director Science Policy and Projects**:

- identifies, monitors and reviews those areas of Science and Science policy which are high level priority areas on which the Academy should focus;
- drives the media and communications strategy for the Academy with respect to Science Policy.
- makes recommendations to Council and EXCOM on areas of focus in science policy activities, including responsibility for formulating the Academy's R&D Policy pre-Budget, postBudget and election statements;
- monitors emerging trends in science and technology to predict constraints to development, potential ethical and social issues, and economic impacts;
- in consultation with the **President** and the **Chief Executive** develops and maintains networks with relevant Federal and State ministers and their offices, departmental officials, and academic institutions and research organisations;
- coordinates the preparation of Academy submissions and responses to reviews, inquiries and consultations in areas of Academy expertise and interest;
- provides advice on research workforce and infrastructure requirements and opportunities;
- in consultation with **Secretaries A & B**, coordinates the Academy's responses to requests for nominations to expert groups and selection committees;
- provides leadership of Academy's programs to support the development of early to mid-career researchers (EMCRs).
- maintains oversight of events funded by the Theo Murphy (Australia) fund.